



# Office and Outpatient Evaluation and Management Workshop

Join us for our new and improved Evaluation and Management Classes. You will participate in an interactive educational experience that will focus on coding outpatient and office visits and scoring medical documentation examples. You will begin by learning the principles of E/M coding requirements. This includes an overview of the score sheet.

Then we will be your guide in determining the appropriate level of service for outpatient and office visits by using documentation examples.

You'll complete your educational journey with a test of your knowledge on the scoring of E/M services. Don't miss out on this fun filled educational experience! **We do suggest that you have some familiarity with the 1995 guidelines and the Highmark Medicare Services E/M Score Sheet prior to attending.**

**This class meets the American Academy of Professional Coders' guidelines for 3 continuing education units (CEU's).**

**Registrants**, please check in between 8:30 and 8:55 a.m. The class will begin promptly at 9:00 a.m and conclude by noon. These classes will be offered free of charge; therefore, refreshments will not be provided. We will not be sending confirmation letters. If sessions are full, we will notify you. To register online visit [www.highmarkmedicare.com/calendar/partb/index.html](http://www.highmarkmedicare.com/calendar/partb/index.html) or fax your registration to **717-302-3658**.

### Arlington, VA

12/04/2008

Virginia Hospital Center  
1701 North George Mason Dr.  
Arlington, VA 22205  
(703) 558-6700

**Mtg. Location:**  
**John Hazel Auditorium**

### Philadelphia, PA

12/10/2008

St. Christopher's Hospital for Children  
East Erie Avenue & North Front Street  
Philadelphia PA 19134  
(215) 427-5126

**Mtg. Location:**  
**DiGeorge Conference Rm**

### Randallstown, MD

12/10/2008

Northwest Hospital  
5401 Old Court Road  
Randallstown, MD 21133  
(410) 521-2200

**Mtg. Location:**  
**Pike Conference Room**

## Outpatient and Office E/M Workshop

### Registration Form

Complete only if registering by fax 717-302-3658

(No fax cover sheets required)

Arlington, VA

Philadelphia, PA

Randallstown, MD

Attendee 1 : \_\_\_\_\_

Attendee 2: \_\_\_\_\_

Attendee 1 Job Title: \_\_\_\_\_

Attendee 2 Job Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Attendee 3: \_\_\_\_\_

Attendee 4: \_\_\_\_\_

Attendee 3 Job Title: \_\_\_\_\_

Attendee 4 Job Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Provider Name: \_\_\_\_\_

NPI #: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

### Accessibility of Meetings, Conferences and Seminars to Persons with Disabilities (ADA)

Highmark Medicare Services makes every attempt to meet ADA requirements for all meeting rooms and/or provisions of services for attendees with sensory impairments. Should you need special assistance please feel free to contact us at **717-302-3659** five days prior to the date listed for the event scheduled. **For the hearing impaired, TDD service is available at 1-800-242-8471.**